



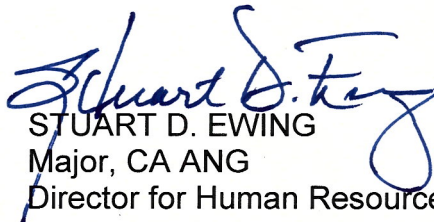
**HUMAN RESOURCES OFFICE
TECHNICIAN / AGR ADMINISTRATIVE INSTRUCTION**

Number: 10-56

20 October 2010

Federal Technician Program Overview & Supervisor Training

1. The Human Resource Office is pleased to announce the opportunity to attend the Federal Technician Program Overview & Supervisor Training Course for Supervisors and Remote Designees to be held 7-10 December 2010. This will be the first of a series of courses offered in fiscal year 2011.
2. Approximately 60 seats are available for this class. Travel days are the day before and after published dates. This course is scheduled for Tuesday through Friday. Training will be held at the Sacramento Marriott Rancho Cordova, 11211 Point East Drive, Rancho Cordova, CA 95742. Specific details for this seminar will be published prior to attendance.
3. Seat availability is on a first come first serve basis. Prioritization will be determined by the undersigned. If you wish to attend, complete a Standard Form (SF) 182, Authorization, Agreement and Certification of Training. The SF 182 should be forwarded to the Human Resources Office through the Remote Designee of your unit. All technicians must make their travel arrangements through the Defense Travel System (DTS).
4. For questions regarding the course, please contact Ms. Lisa Nagata at (916) 854-3601. You may also contact SPC Shawn Brum at (916) 854-4250. Additionally, you may email them at the following link: NGCAJ1HRO-HRDS@ca.ngb.army.mil.


STUART D. EWING
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